**EXERCISING THE RIGHTS OF THE DATA SUBJECT**

(*Please fill in all the required data below. The full completion of all the required data is solely for the purpose of accurate identification or removal of doubts in the identification of the data subject by the Administrator, the completed data cannot be used by the controller for any other processing purpose).*

I, first name: ..........................................., surname (maiden/previous surname): ...................................................................., born: ................................, permanent address: ..................................................., address number: ..........., municipality: ..............................................., postcode: ..........................., correspondence address to which the solution to my application should be sent (if different from my permanent address): ....................................................................................................................................................

............................................................................................................................................................................................................................................................................................................., the telephone number and email address at which the administrator may contact me to deal with my request:..........................................................................................................................

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I hereby claim against WOMEN FOR WOMEN o.p.s., Vlastislavova 152, 140 00 Praha 4 - Nusle, ID No.: 24231509, registered with the Municipal Court in Prague, Section 0, Insert 1003 (hereinafter referred to as **the "Administrator"**), the following:

*(please indicate here which right you are claiming, i.e. what you are asking W4W to do)*

**my right of access to my personal data and request the Administrator to provide me with a list of all personal data it processes about my person**

*(The statement will be delivered to the applicant's mailing address. In this case, in order to ensure the protection of personal data and their transmission only and exclusively to the data subject, it is necessary to provide the request with an AUTHORISED SIGNATURE OF THE DATA SUBJECT)*;

**my right to rectification of inaccurate or outdated personal data and request the controller to correct inaccurate data it processes about me** by:

Original (inaccurate) personal data(s): ........................................................................................................................................................................................................................

will replace

new accurate personal data(s): ..........................................................................................................................................................................................................;

*(The Administrator shall restrict the processing for the time necessary to allow the controller to verify the accuracy of the personal data. Personal data may only be processed during the period of restriction with your consent or for the establishment, exercise or defence of legal claims by the Administrator)*

**my right to data portability and request the Administrator to transfer the personal data it processes about me in a structured, commonly used and machine-readable format to another Administrator.**

(In this case, in *order to ensure the protection of personal data and their transmission only and exclusively to the person authorized to do so, it is necessary to provide the request with an AUTHORIZED SIGNATURE OF THE DATA SUBJECT*);

**I hereby request a transfer** *(please select one of the options listed):*

1. all personal data *(in this case, all personal data that EMPIRENT a.s. processes automatically on the basis of the consent given or the contract to which it is a party will be transferred in accordance with the GDPR)*
2. only selected personal data: *(please specify the personal data to be transferred, however, even in this case, only personal data that W4W processes by automated means on the basis of consent or a contract to which it is a party may be transferred): ..........................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................*

**I request that W4W transmit the personal data selected by me** *(please select one of the options below)*:

1. directly to the Administrator designated by me: *(please indicate the exact name of the Administrator, including its name, registration number, registered office/place of business and contact details of the person authorised to receive the personal data transferred)*: .............................................................................................................................................................................. *(personal data will be transferred directly to another Administrator only if technically feasible, otherwise the personal data will be transferred to the data subject)*
2. to my person, by electronic delivery of an encrypted message to the e-mail address mentioned above or by another secure method of transmission of electronic documents

**Absolute objection to direct marketing** (by exercising this objection, the sending of any direct marketing, advertising or promotional actions by W4W will be terminated without any examination at the moment of the receipt of this request and the personal data of the applicant will no longer be processed for this purpose).

**individual objection** *(if the processing is based on a legitimate interest of W4W., you have the right to object to such processing on grounds relating to your particular situation. The objection will be thoroughly examined by the Administrator. The objection will be met if your individual interest outweighs the legitimate interests of W4W).*

**I object to the processing of the following personal data** *(please specify the personal data whose processing you consider to interfere with your rights and freedoms):* ..............................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................

**I justify my objection as follows** *(please state the grounds on which you base your objection, indicating why you believe that the termination of the processing of your personal data is justified):*

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*(the Administrator shall restrict processing for the time necessary to enable it to assess whether the legitimate interests of the Administrator do not/do not override the legitimate grounds for objection. Personal data may be processed during the period of restriction only with your consent or for the establishment, exercise or defence of legal claims of the Administrator. If the objection is met, the processing of the personal data concerned will be terminated)*

**their right to restrict the processing** *(by indicating this right, processing will be restricted at the request of the data subject)* **for the following reasons***:*

1. the processing is unlawful, I refuse erasure and instead request restriction of the use of personal data
2. I request the limited processing for the establishment, exercise or defence of my legal claims *(in this case, the controller will process the personal data to a limited extent despite the fact that the personal data is no longer needed for the purpose)*

**my right to be forgotten and ask the Administrator to delete my personal data.**

*(In this case, W4W advises the applicant that, in accordance with the dictates of the GDPR, personal data will not be deleted if:*

1. *the processing is necessary for compliance with a legal obligation of the Administrator*
2. *the processing is necessary for the establishment, exercise or defence of legal claims, including the performance of a contractual obligation*
3. *the processing is based on a legitimate interest of the Administrator and the individual objection of the applicant has not been met*
4. *the processing is based on consent that has not yet been explicitly withdrawn)*

**other** *(please specify your request):*

*...............................................................................................................................................................................................................................................................................*

**I expressly and unconditionally consent to the use of my email address and telephone number above for the purpose of sending the solutions and deliverables I am requesting herein, as well as any decisions and other communications regarding my application. I also expressly agree that if the output or solution is sent to the above e-mail address in encrypted form, or stored on another electronic interface, access (encryption) codes to the documents may be sent to me at the telephone number indicated above in this application and I declare that the above telephone number and e-mail address is used solely and exclusively by me and that only and exclusively I have the access to this telephone number and that the e-mail address and telephone number stated above are therefore sufficient for the above method of data transmission.**

In ............................... on ................................... .................................................................

Signature of the Applicant

(*In the case of exercising the right of access or the right of portability, the signature of the applicant must be officially authenticated for data protection reasons)*

Please fill in this form, print it out, sign it in your own handwriting (in *case of exercising the right of access or the right of portability, the signature of the Applicant must be officially certified for data protection reasons)* and send it to the address of the company's registered office:

WOMEN FOR WOMEN, o.p.s.

Vlastislavova 152

140 00 Prague 4 - Nusle

WE DO NOT RECOMMEND SENDING YOUR REQUEST VIA UNENCRYPTED EMAIL TO PROTECT YOUR PERSONAL DATA.

We will deal with your request as soon as we receive it at our headquarters.